



# ARCHDIOCESE OF NEWARK

Our Lady of Victories Church, Jersey City NJ



## Godparent Eligibility Form

Dear Father:

I have been invited to serve as a godparent for the sacrament of Baptism/Confirmation for:

\_\_\_\_\_  
(Full name of the person to be baptized/confirmed)

I accept responsibility and attest to the following (Check all that apply to you):

\_\_\_\_ I am a registered parishioner of: \_\_\_\_\_ Name of  
Parish

\_\_\_\_\_  
City and State

\_\_\_\_ I am at least 16 years of age.

\_\_\_\_ I am not the parent of the one to be baptized/confirmed.

\_\_\_\_ I am initiated with the three Sacraments of Baptism, Confirmation and Eucharist.

\_\_\_\_ I firmly believe in Jesus Christ, try as best as I can to live according to the Gospel, and demonstrate my faith commitment to Christ by regular participation in the celebration of the Eucharist.

\_\_\_\_ I am not bound by any canonical penalty legitimately imposed or declared. I am married (check one): \_\_\_\_ Yes \_\_\_\_ No

\_\_\_\_ If yes, I was married in the Catholic Church or my marriage is recognized by the Catholic Church.

I testify that the above statements are true and that I am prepared to faithfully serve in my role as a godparent.

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\_\_\_\_\_  
Godparent's Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
Date

\_\_\_\_\_  
Pastor's Signature



## BAPTISM CHECKLIST

Complete the Baptism Information Form

Review the “How to Choose a Godparent” page

Godparents complete and sign the Godmother/Godfather Application

Bring your child’s birth certificate or hospital’s proof of birth

If you are a member of another parish, you will need to obtain written and signed permission from your pastor to baptize at Our Lady of Victories Church, Jersey City.

Bring the above documents to the Parish Office, together with your baptism fee (\$100 for Regular baptism, \$200 for Private baptism) in cash or check.

If you are required to attend the Baptism Class, you will be scheduled for the next available date. If you have taken the Baptism Class within the last two years, you do not have to attend.



## BAPTISM INFORMATION FORM

<b>Internal Use Only</b> Notes:	<b>Internal Use Only</b> Paid Amount: _____ Mode: _____ Date: _____	<b>Internal Use Only</b> Date of Baptism: _____ Presider: _____ Baptism Class: _____ Parent: _____ <input type="checkbox"/> Exempt from class God Parents: _____ <input type="checkbox"/> Exempt from class
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### Child's Information

*Information must match birth certificate*

Child's First Name	Child's Middle Name	Child's Last Name
<input type="checkbox"/> Male <input type="checkbox"/> Female	Date of Birth	City and State of Birth

### Parent Information

Father's First Name	Father's Middle Name	Father's Last Name
<input type="checkbox"/> Baptized Catholic <input type="checkbox"/> Received First Communion <input type="checkbox"/> Received Confirmation	<input type="checkbox"/> Married in the Catholic Church <input type="checkbox"/> Not Catholic	

Mother's First Name	Mother's Middle Name	Mother's Last Name
<input type="checkbox"/> Baptized Catholic <input type="checkbox"/> Received First Communion <input type="checkbox"/> Received Confirmation	<input type="checkbox"/> Married in the Catholic Church <input type="checkbox"/> Not Catholic	Mother's Maiden Name

Home Address	City, State, Zip	Home Phone
Email Address	Cell Phone	OLVJC Parishioner <input type="checkbox"/> Yes: envelope # _____ <input type="checkbox"/> No

Godmother's First Name	Godmother's Middle Name	Godmother's Last Name
Godfather's First Name	Godfather's Middle Name	Godfather's Last Name

**I affirm that all the information provided above is true. I am requesting the sacrament of Baptism for my child through Our Lady of Victories Catholic Church. It is my intent to raise my child as a Roman Catholic.**

Mother's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Father's Signature: \_\_\_\_\_ Date: \_\_\_\_\_



## **HOW TO CHOOSE A GODPARENT**

### **What is a godparent?**

A godparent promises to provide an example of faith to “help the baptized to lead a Christian life in harmony with baptism, and to fulfill faithfully the obligations connected with it” (Canon 872). If the baptized is an infant or child, the godparent assists the parents, who are the primary teachers of the faith.

### **What should we consider in choosing a Godparent?**

Godparents are to serve a special role in your child’s life and must be selected carefully. One should not be selected simply because of a blood relationship or as a way to acknowledge a deep friendship. The godparent should be someone who is living their life in accordance with the teachings of the Catholic Church, and who is willing to share that faith with your child.

### **Are there any requirements for Godparents?**

Yes. The following requirements must be met in order to function as a godparent:

- > Has the aptitude and intention of fulfilling the role of a godparent.
- > Be at least 16 years of age
- > Be a fully initiated Catholic (baptized, Confirmed, and First Communion) and living their life in accordance with the teachings of the Church.
- > If married, married in the Catholic Church.
- > Parents may NOT be godparents of the child.

### **How many Godparents are we to select?**

One is necessary, two have been the custom.  
You may have a godmother and/or a godfather.

### **Are Godparents the same as Legal Guardians?**

No. Godparents, together with the parents, help encourage the spiritual life of a child. They do not legally take custody of the child in the absence of the parents.

### **Can a non-Catholic be a godparent?**

No, a baptized person who belongs to a non-Catholic ecclesial community is not to participate except together with a Catholic sponsor and then only as a witness of the baptism (C. 874). Non-baptized persons are not able to serve either as a godparent or as a witness to the baptism.





## GODMOTHER APPLICATION

**Internal Use Only**  
Attended Baptism Class:

Child's First Name	Child's Middle Name	Child's Last Name
Godmother's First Name	Godmother's Middle Name	Godmother's Last Name
Email	Phone	Are you a member of OLVJC Parish? <input type="radio"/> Yes <input type="radio"/> No (See below)

### Godmother Qualifications

In accordance with Canon Law 874, a Godparent must meet all the following requirements:

- Be fully initiated into the Catholic Church.  
Have you received these Sacraments?  
Baptism: ☐ Yes ☐ No   Confirmation: ☐ Yes ☐ No   First Eucharist: ☐ Yes ☐ No
- Be at least 16 years old. Date of birth \_\_\_\_\_
- Not a parent of the child to be baptized.  
Are you this child's parent? ☐ Yes ☐ No
- Be in good standing with the Catholic Church. This means that you attend Mass on Sundays and holy days of obligation and you regularly receive the sacraments of Holy Communion and Reconciliation. If you are married, you were married in the Catholic Church and living in accordance with Church teaching.  
☐ I am married.  
Date of Marriage \_\_\_\_\_ Name of Church \_\_\_\_\_ City, State \_\_\_\_\_  
☐ I am not married.  
Catholics married civilly, or at another Christian church without special permission, or cohabiting do not meet the requirements to be a Godparent.
- Complete the Baptism Class, held on the first Saturday of the month at 9:30AM. Contact OLVJC Church Office at 201.433.4152/201.433.4153 to register for the class.

### Affirmation

I affirm that I fulfill the Catholic Church's requirements and commit to the responsibility of a Godmother.

Godmother Signature \_\_\_\_\_ Date \_\_\_\_\_

If you are NOT a registered member of OLVJC Parish living in Jersey City or nearby cities, please take this completed form to your parish and have it signed and stamped with the parish seal. Once complete, return this form to the parents.

Name of Catholic Parish \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_

Pastor's Signature \_\_\_\_\_ Date \_\_\_\_\_

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## GODFATHER APPLICATION

**Internal Use Only**

Attended Baptism Class:

Child's First Name	Child's Middle Name	Child's Last Name
Godfather's First Name	Godfather's Middle Name	Godfather's Last Name
Email	Phone	Are you a member of OLVJC Parish? <input type="radio"/> Yes <input type="radio"/> No (See below)

### Godfather Qualifications

In accordance with Canon Law 874, a Godfather must meet all the following requirements:

6. Be fully initiated into the Catholic Church.

Have you received these Sacraments?

Baptism: ☐ Yes ☐ No    Confirmation: ☐ Yes ☐ No    First Eucharist: ☐ Yes ☐ No

7. Be at least 16 years old. Date of birth \_\_\_\_\_

8. Not a parent of the child to be baptized.

Are you this child's parent? ☐ Yes ☐ No

9. Be in good standing with the Catholic Church. This means that you attend Mass on Sundays and holy days of obligation and you regularly receive the sacraments of Holy Communion and Reconciliation. If you are married, you were married in the Catholic Church and living in accordance with Church teaching.

☐ I am married.

Date of Marriage \_\_\_\_\_ Name of Church \_\_\_\_\_ City, State \_\_\_\_\_

☐ I am not married.

Catholics married civilly, or at another Christian church without special permission, or cohabiting do not meet the requirements to be a Godparent.

10. Complete the Baptism Class, held on the first Saturday of the month at 9:30AM. Contact OLVJC Church Office at 201.433.4152/201.433.4153 to register for the class.

### Affirmation

I affirm that I fulfill the Catholic Church's requirements and commit to the responsibility of a Godfather.

Godfather Signature \_\_\_\_\_ Date \_\_\_\_\_

If you are NOT a registered member of OLVJC Parish living in Jersey City or nearby cities, please take this completed form to your parish and have it signed and stamped with the parish seal. Once complete, return this form to the parents.

Name of Catholic Parish \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_

Pastor's Signature \_\_\_\_\_ Date \_\_\_\_\_

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## PHOTO RELEASE

At Our Lady of Victories Catholic Church, it is our desire for our whole community to celebrate the baptism of your child. We ask permission to share the first name of your child and/or photograph in our parish communication.

☐ I consent to the use of my child's first name and picture by OLVJC Parish to be used in parish communications, including weekly bulletin, social media like FaceBook page, Instagram, and Twitter. (Please email your names and pictures to [it@olvjc.org](mailto:it@olvjc.org) & [contactus@olvjc.org](mailto:contactus@olvjc.org) )

☐ I consent to the use of my child's first name in parish communications, but NOT my child's picture. (Please email to [it@olvjc.org](mailto:it@olvjc.org) & [contactus@olvjc.org](mailto:contactus@olvjc.org) )

☐ I do not consent.

Parent's Signature \_\_\_\_\_ Date \_\_\_\_\_

Date of Baptism: \_\_\_\_\_