

Liturgical Ministries



Guidelines for Lectors

From the OFFICE OF DIVINE WORSHIP
Archdiocese of Newark

- Attend regular meetings to discuss the theological, practical and spiritual aspects of their ministry.
- formation workshops are offered through the Office of Divine Worship twice each year. (For information visit www.rcan.org/worship)
- Attend Lector Parish training (next schedule is on May 10, 2025)

Proclamation of the Word

- Lectors bring the living Word of God to the liturgical assembly. In and through them God speaks to the gathered faithful. The ministry of the word, therefore, is treated seriously and with great dignity. The Word of God is not merely read during the liturgy. It is proclaimed.

Proclamation of the Word

- Effective proclamation involves the delivery of the message with clarity, conviction, and appropriate pace.
- In the act of communal listening, the worshipers experience not only unity among themselves but also the presence of Christ speaking to them through the word.

Requirements

- must be properly trained
- skill in public reading
- knowledge of the principles of liturgy
- an understanding and a love of the Scriptures.

Preparation

- Spiritual - understanding the text
- Scriptural - mastering difficult words
- Practical - learning the right pronunciations and practicing the delivery of the text aloud

Preparation

- arrive at least 15 minutes before the liturgy
- locate the readings in the Lectionary
- petitions should be reviewed before the liturgy begins

Dress Code

- Lectors should appear appropriately dressed in accord with the dignity of their ministry.

Assignments

Lector 1 - Welcome and First Reading

Lector 2 - Second Reading and Petitions (If a Deacon is present, he reads the petitions.) Both Lectors sit on the first pew.

Processional

Lector 2 takes part in the entrance procession and carries the Gospel book except when a Deacon is present.

During the Liturgy

When it is time to proclaim a reading, the lector approaches the ambo with reverence. If the lector passes in front of the altar, she or he bows to the table. The lector pauses before beginning the first reading while the assembly is settling.

During the Liturgy

- Do not touch the microphone
 - At the end of the first reading, Lector 1 turns the page of the Lectionary
 - Bows to the altar with the cantor and returns to his or her seat

During the Liturgy

- At the end of the second reading, Lector 2 reverently places the Lectionary on the shelf below. (Do not rush.)
 - Bows to the altar and returns to his/her seat

- As ministers of the Mass, lectors should be role models of prayer to others by fully participating in the entire liturgy through prayer, singing, active listening, posture, etc.
- All movements in the liturgy are performed with dignity and grace; they are never hurried.

The lector(s) may join the priest and other ministers in the closing procession.

Weekday Liturgy

- If you can't sing the Alleluia, just read the verse before the Gospel

*Guidelines for
Extraordinary Ministers of
Holy Communion*

From the OFFICE OF DIVINE WORSHIP
Archdiocese of Newark

- Attend regular meetings to discuss the theological, practical and spiritual aspects of their ministry.
- Mandatory training sessions offered through the Office of Divine Worship twice each year (For information visit www.rcan.org/worship)
- Must hold a Certificate issued by the Archdiocese of Newark
- Parish training

Assignments

EMs sit on the first pew at the left side facing the altar.

Processional

EMs take part in the entrance procession right behind the altar servers.

During the Liturgy

- After the Sign of Peace, three EMs walk towards the sanctuary, bow to the altar
- 2 EMs proceed to their positions in the sanctuary
- 1 EM gets the Blessed Sacrament from the Tabernacle and places on the altar
- Don't bow to the altar while holding the ciborium or chalice

Recessional

Lectors and EMs take part in the recessional behind the altar servers.

Schedule

- Released quarterly
 - January - March
 - April - June
 - July - September
 - October - December

Schedule

- Choose your preferred time
 - 5 pm
 - 8 am
 - 10 am
 - 12 pm

Schedule

- Choose your preferred weekend
 - 1st weekend
 - 2nd weekend
 - 3rd weekend
 - 4th weekend

Ministry List

- Please update your information
 - Cell phone
 - Email
 - Preferred Time
 - Preferred Weekend